

**MINUTES OF HAVELOCK VISION 2020 TRUST BOARD
HELD AT HCA OFFICE 17th May 2019 (3.00 pm)**

Present: Barbara Fauls, Ian Cameron

In attendance: Susan Foster (Administrator)

Apologies: Muff Newton, Pat Leggett

Minutes of meeting held 4th March 2019: MOVED that minutes be taken as read and confirmed.
Barbara/Ian **CARRIED**

Matters arising:

Business/ Community Awards	Barbara to consider a way forward with this idea.	Barbara	Barbara wondered if it would be possible to have a section in the Marlborough Chamber of Commerce Business Awards.
Toy Library	Report on progress	Muff	Ongoing
Community Nursery	Planning meeting	Muff/Ian	Ongoing
Havelock Mussels	Approach Lindsay Jefferies for price to apply for Creative Award Grant.	Ian	Ongoing
Tumble Tots	Discuss options to run program at Havelock School with Ian Quilter.	Muff	Ongoing
Dance	Approach Vanessa Bryant as a possible instructor.	Muff	Ongoing
Tai Chi	Discuss radio script with Theatre Co.	Ian	Ongoing
Youth Lab	Publish results in local school newsletters and ask for feedback.	Susan	Information published but no response from community.
Pelorus Community Preschool	Letter to PCP offering funding for port-a-loos for Kaituna Ridge Ramble Fundraiser.	Susan	Offer accepted. Successfully event raising \$3,500 for the preschool.
Havelock Birdsong Waiata	Pat to attend next meeting and provide update.	Pat	Pat no longer involved with group.

Correspondence: MOVED that inwards be received and outwards approved Ian/Barbara. **CARRIED**
MDC Cemetery Fees and Charges – Barbara felt that the charges were too high and would put added pressure on families already dealing with the grief of losing a loved one.

Pelorus Promotions request for a Selfie Board – this project does not fit within the activities of Havelock Vision 2020 (priorities on Youth and Community well-being). The focus is on tourism. It would be more appropriate for a local business to sponsor this.

Finance Report: MOVED that report be accepted. Barbara/Ian **CARRIED**.

The 2019/20 budget was approved, and Susan will add this into MYOB so that reporting can include budget analysis.

Motion: To increase the Administrators hourly rate to \$30.00. Barbara/Ian **CARRIED**.

Tumble Tots- At the end of the 2018/19 financial year it was discovered that there were surplus funds valuing \$150.00. New equipment has been purchased with these funds.

Tai Chi – A flier drop has been completed through the local postie including rural areas. There has been one person ask for more information on the class. It is hoped that the flier drop will remind people that the class is still running.

Youth Activity – Looking at running a variety of activities over winter, spring and into summer for youth. Barbara has obtained a quote from Sea Kayaking Adventures to run a kayak program and a mountain bike option (tabled). Barbara also discussed the Mountain bike program running at Jentree which Susan has been investigating. This would be a good option as instructor and area come highly recommended.

Next steps will be to put together a calendar of events with approximate costs then approach Rory at Sport Tasman to find out what funding is available and how it can be used effectively.

Ian asked about the health and safety aspect of running a program which rely partly on parents volunteering their time. Susan has discussed this with Rory who is putting together the appropriate forms and will give advice on the best way of doing this.

Susan has approached the Havelock School about the possibility of hiring the community van to transport groups to these activities. The van can seat up to 12 people and is a reasonable price to hire.

Barbara has also talked with Glen Lambeth about the possibility of running an orienteering program.

COGS Application- completed and submitted on the 13/5/19.

Meeting closed at 3.46pm

Next meeting: To be confirmed.

B. Faulls

Chair

TASK LIST
From 17th May 2019

Business/ Community Awards	Approach Hans at Marlborough Chamber of Commerce and see if it possible to have a special section in their annual business awards.	Barbara	
Toy Library	Report on progress	Muff	
Community Nursery	Planning meeting	Muff/Ian	
Havelock Mussels	Approach Lindsay Jefferies for price to apply for Creative Award Grant.	Ian	
Tumble Tots	Discuss options to run program at Havelock School with Ian Quilter.	Muff	
Dance	Approach Vanessa Bryant as a possible instructor.	Muff	
Tai Chi	Discuss radio script with Theatre Co.	Ian	
Finance	Enter 2019/20 budget into MYOB.	Susan	
Youth Activity	Compile calendar of events and pricing to approach Sport Tasman for funding.	Susan/ Barbara	