

**MINUTES OF HAVELOCK VISION 2020 TRUST BOARD
HELD AT HCA OFFICE 17th June 2019 (3.00 pm)**

Present: Barbara Faulls, Ian Cameron, Muff Newton, Pat Leggett

In attendance: Susan Foster (Administrator)

Apologies: Nil

Minutes of meeting held 17th May 2019: MOVED that minutes be taken as read and confirmed.

Barbara/Ian **CARRIED**

Matters arising:

Business/ Community Awards	Approach Hans at Marlborough Chamber of Commerce and see if it possible to have a special section in their annual business awards.	Barbara	Has not had a chance to catch up with Hans yet.
Toy Library	Report on progress	Muff	Ongoing
Community Nursery	Planning meeting	Muff/Ian	Ongoing
Havelock Mussels	Approach Lindsay Jefferies for price to apply for Creative Award Grant.	Ian	Ongoing
Tumble Tots	Discuss options to run program at Havelock School with Ian Quilter.	Muff	Muff to follow up with Ian, BOT meeting 25 th June.
Dance	Approach Vanessa Bryant as a possible instructor.	Muff	Vanessa is too busy to commit to this at the present time but may be available in the future.
Tai Chi	Discuss radio script with Theatre Co.	Ian	A member of the theatre group has volunteered and will record the radio script after the current play has finished.
Finance	Enter 2019/20 budget into MYOB.	Susan	Completed.
Youth Activity	Compile calendar of events and pricing to approach Sport Tasman for funding.	Susan/ Barbara	Calendar has been presented to Sport Tasman for consideration.

Business Awards – Pat asked for more information on the idea. Ian would be happy to see an award ceremony that was held locally for the Pelorus area with the aid of the Marlborough Chamber of Commerce to help organise and run the competition.

Community Nursery – The irrigation is being set up. Once this is complete Muff would like to organise restocking of the plants. Outward Bound students will be spending a day helping soon.

Correspondence: MOVED that inwards be received and outwards approved Ian/Barbara. **CARRIED**
HCA representative – Pat is keen to be the HV2020 rep for the HCA committee if he is available.
Susan is happy to sit in when Pat is unavailable.

Finance Report: MOVED that report be accepted. Barbara/Pat **CARRIED**.

Havelock Birdsong – Sandra emailed through an update (tabled). Harcourts will sponsor the project with the proviso that when a house in Havelock is sold by Harcourts they will donate \$500.00. The Pub Charity grant has been spent and the accountability report will be completed shortly.
Pat was concerned that the role of Havelock Vision 2020 in this project has not been clearly explained to the members of Havelock Birdsong. A Memorandum of Understanding will be put together to provide clarity for both groups.

Youth Activity – Outward Bound responded to a request to discuss the idea of running a joint activity with HV2020 (tabled). Barbara would like to wait until a response is received from Sport Tasman to find out what funding is available before taking this any further. Rory is expected to come back with a result on Sport Tasman funding by Friday 21st June.
Barbara has had a talk with Glen Lambeth about running an orientation activity. He is available later in the year. He may also be able to help with a mountain bike activity. Muff has a possible lead to another instructor who may help with mountain biking.
Ian mentioned that there is a group of youth traveling through to Blenheim from Rai Valley to attend Judo classes and asked if it would be possible to help provide funding assistance for this group. The Sport NZ Rural Travel Fund is available and may fit this situation.

New Trustee – Barbara has spoken with Julia Pointon about becoming a Trustee. She is interested but wanted to discuss the idea with the HCA before confirming.

Havelock Vision 2020 Name Change – Next year will be 2020 so it would be appropriate to rename the charitable trust. Ideas were welcomed (Ian-HV2040, Pat -Think Tank). It would be a good opportunity to celebrate the work that has been completed to date and what the aims are for the future as well as announcing the new name.

Task List – Pat would like to see an action date on tasks to encourage completion.

Meeting closed at 3.44pm
Next meeting: Monday 29th July

B. Faulls
Chair

TASK LIST
From Monday 17th June 2019

Business/ Community Awards	Approach Hans at Marlborough Chamber of Commerce and see if it possible to have a special section in their annual business awards.	Barbara	
Toy Library	Report on progress	Muff	
Community Nursery	Planning meeting	Muff/Ian	
Havelock Mussels	Approach Lindsay Jefferies for price to apply for Creative Award Grant.	Ian	
Tumble Tots	Discuss options to run program at Havelock School with Ian Quilter. Muff to follow up with Ian, BOT meeting 25 th June	Muff	
Tai Chi	Discuss radio script with Theatre Co.	Ian	
Youth Activity	Investigate the Sport NZ Rural Travel Fund to see if it fits the group of students going through to Judo in Blenheim.	Susan	
Havelock Birdsong	Create a Memorandum of Understanding to set out responsibilities for Havelock Vision 2020.	Barbara/Muff/Pat	